

# Minutes of the Mundford Parish Council Meeting Confirmed by Email during April 2020

## **PRESENT:**

Councillors J. Musgrove (Chairman) D. Goodrham, N Enderby, K. Weight, S. Eyres  
S Booth, S. Welsh, B. Ellis and Mrs S. King (Clerk to the Council). There were no members of the public.

### **1. THE CHAIRMAN'S OPENING REMARKS**

N/A

### **2. APOLOGIES OF ABSENCE**

Cllr J. Marston (No Email Access)

### **3. ACCEPT AND SIGN THE MINUTES**

The minutes of the meeting held on 5<sup>th</sup> March were accepted as a true and accurate record. All but Cllr J. Marston agreed. The Chairman signed the minutes.

### **4. TO RECEIVE DECLARATIONS OF INTEREST**

N/A

### **5. PUBLIC PARTICIPATION**

None.

### **6. MATTERS ARISING**

#### **6.1 Outstanding Highway Matters**

- N/A

#### **6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken**

- N/A

#### **6.3 Allotments – to discuss (if any) outstanding or future matters**

- N/A

#### **6.4 Handyman/Gardener – update on outstanding and future projects**

- The Clerk to ask Bruce to clear the branches around the village which are lying on green areas following the strong winds. (This has been done)

#### **6.5 Allotment Hut**

N/A

#### **6.6 VE Day 8<sup>th</sup> May 2020**

It has been decided that the VE Day celebration will be cancelled due to the current situation.

### **7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated**

- Letter from Breckland Council confirming there are no business rates for the allotment hut.

### **8. FINANCE**

#### **8.1 Payments and Cheques for the February invoices**

The following payments were authorised on Thursday 2<sup>nd</sup> April. All but Cllr J. Marston agreed (No Email Access).

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Description	Amount
<b>Balance for March 2020</b> (minus the following direct debits)	<b>£6,051.60</b>
Opus Energy Parish Office Electric	£34.78
E-On Street Lights	£108.05
Everflow Water Rates	£0.00
XLN Telephone/Wifi Parish Office	£46.74
Npower Business (Allotment Hut Invoice)	£24.97
<b>Total Direct Debits</b>	<b>£214.54</b>
Receipts	Amount
HMRC Tax Refund	£157.87
<b>Total Income</b>	<b>£157.87</b>
Balance	Amount
After Direct Debits and Income	£6,209.47

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
Cash	Mr J Musgrove – Mesh for memorial flowers	£68.95
BACS	Wages for Parish Clerk & Handyman	£556.29
BACS	Viking Stationery – First aid kit	£24.32
BACS	Norfolk Parish Training & Support - Annual subscription	£330.00
Cash	Mr J Musgrove – Two flags	£58.98
Cash	Mr J Musgrove – 54 miles x 0.45 for training	£24.30
BACS	Norfolk Association of Local Councils – Annual subscription	£263.45
BACS	Mrs A Shepherd – CCS	£240.00
BACS	Mr J Musgrove – Flowers for Lancaster Memorial	£25.00
<b>Total Paid</b>		<b>£1,650.52</b>

Balance in Community Account	Total
April 2020	£4,558.95
Balance in Savings Account	Total
April 2020	£15,874.45
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

**8.2 Web report for March**

The following report has been received from Mrs Rosemary Godfrey

- There were 267 visitors in March.

**9. PLANNING APPLICATIONS**

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
No new planning applications				

**10. STREET LIGHTING**

N/A

**11. REPORTS**

**11.1 District Cllr Mike Nairn**

None

**11.2 County Cllr Fabian Eagle**

None

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**12. MEMBERS' MATTERS – items for agenda for next Month's meeting**  
None

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_